

PURCHASE ORDER

CRIMINAL INVESTIGATION AND DETECTION GROUP (CIDG)

Entity Name

Supplier : **MLMN ENTERPRISES**
 Address : **112 Malaya St. Malanday, Marikina City**
 TIN :

P.O. No. **10-26-05-2022**
 Date :
 Mode of Procurement : **Public Bidding**

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : **Camp Crame, Quezon City**
 Date of Delivery :

Delivery Term : **Seven (7) working days**
 Payment Term : **Charged**

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	piece	Plaque of recognition	1	2,453.00	2,453.00
2	piece	Certificate of attendance	60	63.50	3,810.00
3	piece	Seminar bag kit	60	550.00	33,000.00
4	piece	Fountain pen black	9	1,299.00	11,691.00
5	piece	Fountain pen blue	9	1,299.00	11,691.00
6	piece	Ball point pen black	15	71.00	1,065.00
7	piece	Ball point pen blue	15	71.00	1,065.00
8	box	Pencil no.1	5	39.75	198.75
9	pack	Fastener Plastic 10s	11	22.00	242.00
10	pack	Folder White Long 14pts 10s	27	86.00	2,322.00
11	pack	Folder White Short 14pts 10s	27	70.00	1,890.00
12	pieces	Highlighter pen	60	36.75	2,205.00
13	pack	Brown envelope long 25s 200lbs	30	86.00	2,580.00
14	pack	Brown envelope short 25s 200lbs	30	70.00	2,100.00
15	pack	Copy paper long 70 gsm	95	295.75	28,096.25
16	pack	Copy paper short 70 gsm	95	266.75	25,341.25
17	tube	Toner for copier machine	7	5,900.00	41,300.00
18	piece	Correction tape 5mmx6m	60	97.75	5,865.00
19	piece	Record book, 300 pages w/ pre numbered	60	69.75	4,185.00
20	piece	Flash drive, 3.0 32GB	60	499.00	29,940.00
21	set	ID holder with lace	11	35.50	390.50
22	bottle	Computer ink (ink bottle refill black)	11	245.00	2,695.00
23	bottle	Computer ink (ink bottle refill Cyan)	6	275.00	1,650.00
24	bottle	Computer ink (ink bottle refill Magenta)	6	275.00	1,650.00
25	bottle	Computer ink (ink bottle refill Yellow)	6	275.00	1,650.00
26	pack	Biscuit crackers 10's	30	54.25	1,627.50
27	pack	Mint Candy 50's	50	38.00	1,900.00
28	pack	Cup Cake, 10s	40	66.50	2,660.00
29	pack	Cup Cake Bar 10s	40	64.00	2,560.00
30	pack	Special Mamon 6s	40	87.00	3,480.00
31	pack	Disposable Stirer 50s	18	31.00	558.00
32	pack	Styro Cups, 25s	18	54.50	981.00
33	pack	Breakfast Cocoa Powder 70grms	17	36.10	613.70
34	pack	Instant Coffee 24pcs	55	180.00	9,900.00
35	pack	Green Tea Bag 50 sachet	20	351.00	7,020.00
36	bx	Tetra Pack Juice 10s	35	85.00	2,975.00
37	bx	Bottled Mineral Water,350ml(35pcs per box)	52	350.00	18,200.00
271,550.95					

(Total Amount in Words) **Two Hundred Seventy-One Thousand Five Hundred Fifty Pesos and Ninety-Five Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

JUDITH LACAMBRA
 Proprietress

Signature over Printed Name of Supplier

Very truly yours,

RODOLFO O LEE
 Acting Director, CIDG

Signature over Printed Name of Authorized Official
 Designation

Fund Cluster : _____

Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

 Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit