

PURCHASE ORDER

CRIMINAL INVESTIGATION AND DETECTION GROUP (CIDG)

Entity Name

Supplier : JORCAT GENERAL MERCHANDISE	P.O. No. 10-26-06-2022
Address : 155B K-2nd Street Kamuning, Quezon City	Date :
TIN :	Mode of Procurement : Public Bidding
Gentlemen:	

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Camp Crame, Quezon City	Delivery Term : Seven (7) working days
Date of Delivery :	Payment Term : Charged

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	jar	Glue, 200 grams	30	62.10	1,863.00
2	piece	Marker, Permanent, bullet type, black	15	8.98	134.70
3	piece	Marker, Permanent, bullet type, blue	15	8.98	134.70
4	ream	PAPER, MULTICOPY, 80gsm,size:216mmx30mm (legal)	185	181.42	33,562.70
5	box	PENCIL, LEAD with ERASER,12 pieces per box	30	20.79	623.70
6	piece	PUNCHER,paper, heavy duty, with two hole guide,1	30	131.96	3,958.80
7	piece	Record book, 300 pages ,size: 214mmx278mm min	35	69.55	2,434.25
8	piece	Record book,500 pages ,size: 214mmx278mm min	35	101.82	3,563.70
9	piece	RULER,PLASTIC,450mm, 1 piece in individual plast	25	17.63	440.75
10	piece	Correction Tape	25	14.02	350.50
11	piece	Cutter Knife	75	33.43	2,507.25
12	piece	Data Folder	90	68.64	6,177.60
13	box	Envelope, Expanding Legal	40	738.40	29,536.00
14	box	Envelope, Mailing, White, 70gsm	32	378.20	12,102.40
15	box	Fastener, Metal, 70mm	32	83.41	2,669.12
16	box	Folder,with TAB, Legal	50	321.36	16,068.00
17	pack	SIGN PEN, BLACK, liquid;/gel ink,0.5mm needle tip	50	34.48	1,724.00
18	box	SIGN PEN, BLUE, liquid;/gel ink,0.5mm needle tip	50	34.48	1,724.00
19	box	SIGN PEN, RED, liquid;/gel ink,0.5mm needle tip	40	34.48	1,379.20
20	box	STAPLE WIRE, HEAVY DUTY,23/13	55	19.74	1,085.70
21	box	Computer Ink (Ink Bottle Refill Black)	85	244.78	20,806.30
22	bottle	Computer ink (ink bottle refill Cyan)	60	274.69	16,481.40
23	bottle	Computer ink (ink bottle refill Magenta)	60	274.69	16,481.40
24	bottle	Computer ink (ink bottle refill Yellow)	60	274.69	16,481.40
25	bottle	Clearbook, A4 Size	50	39.78	1,989.00
26	piece	Clip Backfold, 19mm	30	9.05	271.50
27	box	Clip Backfold, 25mm	30	15.27	458.10
28	box	Clip Backfold, 32mm	30	20.80	624.00
29	box	Clip Backfold, 50mm	30	47.84	1,435.20
30	box	PAPER, MULTICOPY, 80gsm,size:210mmx297mm (A4)	200	146.00	29,200.00
226,268.37					

(Total Amount in Words) **Two Hundred Twenty-Six Thousand Two Hundred Sixty-Eight Pesos and Thirty-Seven Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


JORDAN L. RUBIO
Proprietor

Signature over Printed Name of Supplier

Very truly yours,


PBGEN RONALD O LEE
Acting Director, CIDG

Signature over Printed Name of Authorized
Official
Designation

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit