

PURCHASE ORDER

CRIMINAL INVESTIGATION AND DETECTION GROUP (CIDG)

Entity Name

Supplier : JYEN TRADING	P.O. No. 09-27-13-2022
Address : 20 Aquarius St., Marulas Valenzuel City, Metro Manila	Date :
TIN :	Mode of Procurement : Public Bidding
Gentlemen:	

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Camp Crame, Quezon City	Delivery Term : Seven (7) working days
Date of Delivery :	Payment Term : Charged

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	jar	Glue, 200 grams	525	71.45	37,511.25
2	piece	Marker, Permanent, bullet type, black	850	7.45	6,332.50
3	piece	Marker, Permanent, bullet type, blue	800	7.45	5,960.00
4	piece	Marker, Permanent, bullet type, red	455	7.45	3,389.75
5	piece	Marker, white board, felt tip,bullet type, black	855	9.62	8,225.10
6	piece	Marker, white board, felt tip,bullet type, blue	765	9.62	7,359.30
7	ream	PAPER, MULTICOPY, 80gsm,size:216mmx30mm (legal)	552	180.94	99,878.88
8	box	PENCIL, LEAD with ERASER,12 pieces per box	450	20.79	9,355.50
9	piece	PUNCHER,paper, heavy duty, with two hole guide,1	470	131.96	62,021.20
10	piece	Record book, 300 pages ,size: 214mmx278mm min	800	62.35	49,880.00
	piece	Record book,500 pages ,size: 214mmx278mm min	700	103.95	72,765.00
11	piece	RULER,PLASTIC,450mm, 1 piece in individual plast	450	17.63	7,933.50
12	piece	Correction Tape	850	30.00	25,500.00
13	tube	cutter blade m(10 pcs per tube)	200	8.50	1,700.00
14	piece	Cutter Knife	355	19.00	6,745.00
15	piece	Data Folder	755	68.64	51,823.20
16	piece	Data File Box	855	77.20	66,006.00
17	box	Envelope, Expanding Legal	130	738.40	95,992.00
18	box	Envelope, Mailing, White, 70gsm	255	378.20	96,441.00
19	box	Fastener, Metal, 70mm	450	83.41	37,534.50
20	piece	Flash Drive,16 GB	535	166.40	89,024.00
21	box	Folder, PressBoard	95	952.64	90,500.80
22	pack	Folder,with TAB, Legal	280	321.36	89,980.80
	box	SIGN PEN, BLACK, liquid;/gel ink,0.5mm needle tip	665	34.48	22,929.20
23	box	SIGN PEN, BLUE, liquid;/gel ink,0.5mm needle tip	550	34.48	18,964.00
24	box	SIGN PEN, RED, liquid;/gel ink,0.5mm needle tip	350	34.48	12,068.00
25	box	STAPLE WIRE, HEAVY DUTY,23/13	655	19.74	12,929.70
26	piece	STAPLE REMOVER, plier-type	555	27.87	15,467.85
27	bottle	Computer Ink (Ink Bottle Refill Black)	365	244.78	89,344.70
28	bottle	Computer ink (ink bottle refill Cyan)	320	274.69	87,900.80
29	bottle	Computer ink (ink bottle refill Magenta)	320	274.69	87,900.80
30	bottle	Computer ink (ink bottle refill Yellow)	320	274.69	87,900.80
31	piece	Clearbook, 20 transparent pockets, A4	755	32.91	24,847.05
32	piece	Clearbook, 20 transparent pockets, legal	755	36.36	27,451.80
33	box	Clip Backfold, 19mm	800	9.05	7,240.00
34	box	Clip Backfold, 25mm	750	14.75	11,062.50
35	box	Clip Backfold, 32mm	700	25.56	17,892.00
36	box	Clip Backfold, 50mm	715	56.04	40,068.60
37	ream	PAPER, MULTICOPY, 80gsm,size:210mmx297mm (A4)	717	136.64	97,970.88
38	box	Paper clip, 32mm,100 pcs per box	655	6.50	4,257.50
39	box	Paper clip, 48mm,100 pcs per box	755	13.00	9,815.00
40	bundle	Ring Binder, 32mm	332	274.23	91,044.36
41	roll	Tape, masking 48mm	655	121.16	79,359.80
42	roll	Tape, transparent 48mm	755	22.55	17,025.25
43	roll	Tape, transparent24mm	650	11.15	7,247.50
44	unit	Tape dispenser, table top	255	72.78	18,558.90
45	bottle	Stamp Pad Ink,Purple or violet	215	28.89	6,211.35
46	piece	Stamp Pad felt	655	39.90	26,134.50
47	box	Push pin 100 pcs per case	385	97.50	37,537.50
48	box	Envelop, documentary, A4	105	673.00	70,665.00
49	box	Envelop ,documentary, Legal	100	980.55	98,055.00
50	pad	Note Pad, Stick on, 76mmx100mm (3"x4")min	800	59.28	47,424.00
51	pack	Folder,with TAB, A4	260	289.10	75,166.00

2,272,299.62


(Total Amount in Words) **Two Million Two Hundred Seventy-Two Thousand Two Hundred Ninety-Nine Pesos and Sixty-Two Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


MARIFE GARCIA
Proprietress
Signature over Printed Name of Supplier

Very truly yours,


PBGEN RONALD O LEE
Acting Director, CIDG
Signature over Printed Name of Authorized
Official
Designation

Fund Cluster : _____

Funds Available : _____

ORS/BURS No. : _____

Date of the ORS/BURS: _____

Amount : _____

Signature over Printed Name of Chief Accountant/Head of Accounting Division/Unit