

WORK ORDER

CRIMINAL INVESTIGATION AND DETECTION GROUP (CIDG)

Entity Name

Supplier : JYEN TRADING	W.O. No. : 09-27-10-2022
Address : 20 Aquarius St., Marulas Valenzuel City, Metro Manila	Date :
TIN :	Mode of Procurement : Public Bidding

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Camp Crame, Quezon City	Delivery Term : Seven (7) working days
Date of Delivery :	Payment Term : Charged

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
		For the printing of forms and cover sheet			
1	ream	CIDG Letterhead with PNP and CIDG logo A4 size	43	1,276.50	54,889.50
2	ream	CIDG Letterhead with PNP and CIDG logo legal size	43	1,400.00	60,200.00
3	pkg	Ten print card 500 pcs/pkg	50	3,500.00	175,000.00
4	ream	Cover sheet for confidential (blue) legal size	44	1,750.00	77,000.00
5	ream	Cover sheet for confidential (blue) A4	44	1,725.00	75,900.00
6	ream	Cover sheet secret (red) legal size	45	1,750.00	78,750.00
7	ream	Cover sheet for secret (red) A4	45	1,725.00	77,625.00
					599,364.50

(Total Amount in Words) **Five Hundred Ninety-Nine Thousand Three Hundred Sixty-Four Pesos and Fifty Centavos Only**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:


MARIE J GARCIA

Proprietress
Signature over Printed Name of Supplier

Very truly yours,


PBGEN RONALDO LEE

Acting Director, CIDG
Signature over Printed Name of Authorized
Official
Designation

Fund Cluster : _____
Funds Available : _____

ORS/BURS No. : _____
Date of the ORS/BURS: _____
Amount : _____

Signature over Printed Name of Chief Accountant/Head of Accounting